

## **ST PETER'S COLLEGE**

### **HEALTH & SAFETY POLICY STATEMENT**

The Health & Safety at Work Act 1974 imposes legal duties on employers and employees to take care of their own and others' safety at work, so far as is reasonably practicable.

To enable these duties to be carried out St Peter's College intends to ensure that responsibilities for health and safety matters are effectively assigned, accepted and fulfilled within the College structure.

Adequate resources will be provided to ensure that proper provision can be made for health and safety so that appropriate action can be taken.

St Peter's College will ensure that reasonable steps are taken to safeguard the safety, health and welfare of all employees, students, visitors and members of the public who may be affected by operations.

#### **HEALTH & SAFETY**

1. It is the policy of St Peter's College, so far as is reasonably practicable, to ensure that:
  - (a) The provision and maintenance of facilities, equipment and systems is safe and without risk to health not only for employees but also for any person who may be affected by St Peter's College's operations or premises.
  - (b) Arrangements for handling and storage of articles and substances used at work are safe and without risk to health.
  - (c) Employees are provided with such information, instruction, training and supervision as is necessary to secure their safety and health at work and the safety of students who may be affected by their actions.
  - (d) There is adequate information on articles and substances used at work detailing the conditions and precautions necessary to ensure that when properly used they will be safe and without risk to health.
  - (e) The working environment of employees is safe and without risk to health and adequate provisions are made with regard to the facilities and arrangements for their welfare at work.
2. Employees are expected:
  - (a) To take reasonable steps to ensure the health and safety of themselves, students and other persons who may be affected by their acts or omissions at work.
  - (b) To cooperate with St Peter's College in pursuance of health and safety.
  - (c) Not to interfere with or misuse anything provided in the interests of health and safety.

#### **GENERAL**

1. The Health & Safety Policy will be reviewed, amended and updated as and when necessary. Communication of any such changes will be made to employees.
2. Procedures for consultation and communication between management and employees within St Peter's College on matters relating to health, safety and welfare have been established.
3. The Bursar, as Safety Co-ordinator for St Peter's College, will manage the implementation of the Health & Safety Policy.

Approved and adopted by the Governing Body of St Peter's College on 11 October 2000. Reviewed by the Bursar in January 2005.